

Post Production Schedule				Done?
Pre-Pro Checklist				
1st Meeting with Director				
Research				
Meet with Director and DP about Style				
Test Shoot Meeting(s)				
Edit Test Shoot				
Research				
Meeting(s) with HoDs				
Meet with Script Supervisors				
Meet with DP about Grade				
DIT Shoot				
Collate all drives				
Assign Drive Purposes				
DAY	AM Activities	PM Activities		
	1 Ingest Footage	Sync Footage		
	2 Watch Footage	Assembly Cut		
	3 Assembly Cut	Director Joins edit		
	4 Rough Cut	Rough Cut		
	5 Rough Cut	Rough Cut		
	6 Fine Cut	Fine Cut	show to Paul	
	7 Fine Cut	Fine Cut		
	8 Final Checks	Picture Lock		
	9 Export for Grade	Export for Sound		
In Future				
Ensure Grade does not alter any edit effects negatively				
Ensure Sound Design does not alter any cuts negatively				
Final Lock				